

**DRAFT MINUTES TO BE AGREED ON 17<sup>th</sup> SEPTEMBER 2024**

Date: Tuesday 16<sup>th</sup> July 2024

Present: Mr P Drummond (PD) (Chairman), Mr M Ogden-Meade (MOM),  
Mrs S Winship (SW), Mr T Worrall (TW), Mr M Watson (MW)

Apologies: Mr A Burbridge (AB), Mr A Jackson (AJ), Mr H True (HT)

In Attendance: Mrs L Davies, Clerk

Members of Public: 1

The Chairman opened the meeting at 7.45 pm and welcomed everyone.

1. Apologies for Absence:  
Apologies were received and accepted from Mr Burbridge, Mr Jackson and Mr True.
2. Declaration of Members' Interests:  
No interests were declared.
3. Minutes of the Last Meeting:  
The Minutes of the meeting held on Tuesday 18<sup>th</sup> June 2024 were approved as a correct record and signed by the Chairman.
4. District/County Councillor Updates:

District Councillor: A report had been circulated in advance of the meeting, summarised below. Cllrs Evans and Todhunter had sent their apologies as they were attending a Chichester District Council (CDC) Council Meeting.

**Local Updates:**

Hawthorn Cottage, Loxwood: An application had been submitted and awaiting validation. The developer was keen to work with the community.

Loxwood Shop Development: It had now begun and was under offer. It was a much-needed shop.

Northchapel Shop: Re-opened under new management.

Valentines Lea, Northchapel: Hyde Housing storage bins had been constructed without planning permission. Now being removed.

Crouchlands Development: An appeal has been submitted for the refusal on the two housing developments and non-determination on the farm regeneration application. It was hoped that the appeal hearing would be held locally; details to be confirmed.

**CDC Wide Updates:**

Planning: On 12<sup>th</sup> July the Planning Advisory Service (PAS) interviewed CDC councillors regarding their ongoing review of how the planning service could be improved.

General Election on 4<sup>th</sup> July: Loxwood Ward falls under the newly formed Arun and South Downs Constituency and Andrew Griffith (Conservative Party) was duly elected.

Climate Change Consultation: CDC has been working to create a new consultation platform which allows use of videos, images and maps. It is being used for this consultation available from 1 July <https://letstalk@chichester.gov.uk/climatechange/participate>

MOTs: Can now be booked online through the CDC website to make life easier.

Arun and Chichester Citizens' Advice Bureau: A new drop-in service has opened at the Grange Centre in Midhurst on a Thursday morning, 9.30 am to 12.30 pm. Offered on a first come, first served basis.

**District Councillor Surgeries:**

Cllr Evans is available to meet residents face to face via one of his regular surgeries, from 12pm-2pm:

Saturday 24<sup>th</sup> August 2024 - The Stag Inn, Balls Cross

Saturday 7<sup>th</sup> September 2024- Kirdford Stores, Kirdford

Saturday 21<sup>st</sup> September 2024 - Old Mill Café, Wisborough Green

Should the suggested dates not be suitable for you or there are any other reasons preventing you from attending then it is possible to arrange home visits, telephone calls or zoom meetings.

**Contact details are:**

Cllr. Gareth Evans, email [gbevans@chichester.gov.uk](mailto:gbevans@chichester.gov.uk) or telephone 07958918056

Facebook: <https://www.facebook.com/GarethEvansLoxwood>

Cllr. Charles Todhunter, email [ctodhunter@chichester.gov.uk](mailto:ctodhunter@chichester.gov.uk) or telephone 07500 577 777

Facebook: <https://www.facebook.com/Charles4Loxwood>

West Sussex County Council (WSSC): A report had been circulated in advance of the meeting, summarised below. Cllr Duncton was in attendance from 7.55 until 8.05 pm.

- Fire Service: The new fire station at Broadbridge Heath has won a Heritage building award. Gary Ball has been appointed as Second-in-Command Fire Officer, Chief Fire Officer Sabrina Hatton-Cohen has been involved with Prince William and his homeless charity.
- Watershed Funding: Still available to apply.
- Woodlands Mead: Special Needs school in East Grinstead is now ready to receive 500 pupils.
- Private Education: Some concern about the implications for VAT on private fees and possible surge for places.
- Budget: Work on the next budget will start shortly with budget workshops arranged; it will not be easy.
- Chief Executive Officer: Leigh Woodhouse from Surrey County Council was appointed. The South Downs National Park was in the process of shortlisting candidates with hopefully a CEO in place by late August.

TW raised a safety concern that a warning sign at Newbridge, where they have been several accidents, was overgrown and this was replicated around the County. Locals were aware of potential hazards, but it was dangerous for unknowing drivers, in terms of speed awareness and directions. In his opinion, keeping signs clear was as important as potholes. Cllr Duncton advised that she has been reporting unreadable signs, vegetation and dirt, and agreed to report.

PD advised that the Parish Council had included additional budget for sign clearance and cleaning acknowledging that WSSC was under financial pressure. The Clerk advised that she was awaiting guidance on correct protocol from WSSC and would follow up.

SW was delighted at the recent A272 resurfacing in the village but disappointed that a section was not done. Cllr Duncton advised that the work was specified by WSSC to the contractor and

was unaware why it was not fully completed. She had received correspondence about this from a Petworth Road resident and would follow up.

5. Public Questions:

The member of public attended the meeting to raise the following:

Stable Field Parking: Raising on behalf of another resident so was not fully aware of the details – concern over use for parking and that neighbours were now experiencing thefts from gardens. *The Chairman asked what had been stolen and whether the thefts had been reported to the Police, the resident said that they couldn't answer what had been taken but the matter had been reported.*

Stable Field Construction Environmental Management Plan: Concern that the Plan did not take into account protected species on the site. Although street lighting would comply with village policy, the Plan did not specify vehicle movements or lighting.

Ukrainian Flag: Having just hosted a Ukrainian family, the resident was willing to donate a new flag but did not wish to cause aggravation in the village.

Bats: Although being unaware of the new Government's policy, she highlighted that protected bats gave justification against development.

6. Policy Documents:

Revised Data Protection policies was reviewed. The suggested amendments to the IT, Communications and Monitoring Policy were agreed and recorded by the Clerk. **Members resolved to adopt as amended and tabled.**

- a. Data Protection
- b. Data Breach Policy
- c. IT, Communications & Monitoring Policy
- d. Privacy Statement – General
- e. Privacy Statement – Staff
- f. Subject Access Request Procedure
- g. Subject Access Request website wording

The Clerk advised that DH had been provided with a link to the Data Protection training video.

7. Report on on-going matters:

a. Neighbourhood Plan (NP)/Chichester Local Plan:

The Chairman advised that he, SW and the Clerk had spent 7 hours reviewing documentation and preparing the argument against the 75-housing allocation.; there was still a considerable amount of work to complete. He also gave details of communication with the Programme Officer for the Planning Inspectors who confirmed that new information could be submitted later in the process along with an opportunity to speak at the examination hearings. Explanation was given to the process, the Chairman confirming that once the examination was complete, the examiner's decision was final, there was no further opportunity to challenge. TW suggested that housing need should also be included in the argument. The Chairman confirmed that this was one part of the representation and **TW was asked to give this further consideration.** MOM questioned whether it was possible to appeal or oppose the Planning Inspectorate's final decision and wondered whether the village could be motivated, suggesting that a petition could be powerful. **MOM agreed to organise and would consider suitable wording, for agreement at the next meeting.**

b. Public Toilets:

The Clerk reported:

- Ladies Facilities: The broken pan had now been replaced although the back boards, enclosing the plumbing and cistern, were rotten and would need to be replaced.

- Gent's Facilities: A report that the urinal was blocked was received on Saturday 29<sup>th</sup> June, water was pouring out of the facilities. A local contractor addressed the immediate concern and the Clerk authorised repairs which were undertaken 3 days later. **Members supported this action.**
  - Electrical Safety Test: The 5-yearly test was due in August. Members acknowledged its importance and the Parish Council preference for using a local contractor but noted the price difference. **Contractor B to be asked if he would be willing to reduce the price to £250, if not, the Contractor A to be used.**
  - Electricity Supply: The Parish Council had now been registered with the provider used by CDC, Npower Business Solutions, the contract was currently on a non-fixed rate at a higher charge. Three quotations had been obtained. **Members agreed to switch provider to Valda Energy for a 3-year Fixed Term contract with reduced costs (36p p/day Standing Charge and 27.52p p/kwh) Future Direct Debt payments were approved.**
- c. Pavilion:  
 The Chairman reiterated that a meeting with the Trustees was held earlier in the year at which there was positive discussion about the condition and need to repair the current building. He was therefore disappointed at the two responses now received from Wisborough Green Sports (WGS). He understood WGS's reticence to spend funds on the existing building when a replacement was planned, however, with the best will in the world, a new building was some time away, at a minimum at least 4 years. Having had a swift inspection of the building, he had been taken aback by the poor condition which was why he had offered to suggest that the Parish Council make a financial contribution towards improving the facility until such time as a new Pavilion was delivered. Originally, he had suggested a Public Works Loan but as this would only be for the remaining life of the building, it would be unjustifiable and unviable. However, the Council had since agreed to contribute Community Infrastructure Funding held in reserve and apply for release of the Section 106 funds held by CDC. At its simplest, it was a legal requirement that WGS addressed the maintenance of the Pavilion and put right the many defects that had appeared through lack of maintenance and in accordance with the existing lease. TW agreed that there were elements of the building that were now dangerous and at the very minimum these should be addressed along with all other health and safety requirements. The delivery of a new building had been delayed by planning and water neutrality and unfortunately during this time costs had escalated. He agreed that a list needed to be compiled with categories – Need, Nice and Like to do. There was concern that those involved in the new building would walk away but members agreed that the existing building needed to be made safe, repaired and possibly upgraded until such time as a new building could be delivered. PD highlighted that this was a requirement of the lease. To help further discussion and provide direction, a surveyor in Pulborough, previously used for the Village Hall project, had been asked to provide a quotation to carry out an inspection and produce a Schedule of Dilapidations. **From experience, members felt that it was a reasonable figure and, as it was a known local company, and for expediency, members agreed to accept the quotation for £1,600 plus vat. The subsequent report would provide the basis for discussion with WGS. WGS to be advised of the planned action.**
- d. Pavilion Lease:  
 AJ had forwarded the revised draft lease, with some explanation, to the Trustees to review. As part of this process, the Clerk had sought clarification from the Parish Council's solicitor for future use having previously highlighted restrictions to the Parish Council. The solicitor's email was read out which confirmed that 'village green status would not prevent pre-existing commercial activity (bar) however it will certainly pose an obstacle to any expanded or changed commercial use'. Advice and DEFRA notes to be circulated for

information. He also stated: 'Enlargement of the Pavilion may be challengeable on the basis of encroachment and there is a prohibition on driving and parking on village greens also so I would not expect any proposal for a car park or roadway being approved'. He confirmed that the current lease and licence could be updated for the new building, and a licence for the building works could be prepared without invalidating the lease and licence.

The solicitor had reviewed the planning application for the new Pavilion and specifically noted the constraints section which included the Conservation Area, Advertisement control and Sussex bats. However, there was no constraint in respect of the proposed development being carried out on a registered village green. He was not a planning expert but suggested that the Parish Council bring this to the attention of the Planning Department to ensure that due consideration was given to the rules governing village greens. **The Chairman asked members for their opinion as to whether CDC should be informed of the solicitor's advice. A vote was taken. Four members were in favour, TW and MOM abstained.**

e. Friday Evening Parking:

Following discussion at the last meeting, the Parish Council raised concerns with WGS about parking, highlighting that with the number attending, it was now effectively an 'event' and as such, a traffic management plan was required. A response was received which included the following actions and suggestions:

- PC and WGS to provide more cones to cover the marked areas on a Friday evening. **It was agreed that WGS should purchase and store their own no parking cones. The Parish Council would make a £50 contribution towards this cost.**
- WGS to organise a Parking Marshal to encourage that the coned-off areas were respected and let drivers know that alternative parking areas were available. *Members were pleased to see that this suggestion was being actioned. It was hoped that this presence and the education of motorists would address the issue.*
- PC to give permission to WGS for Stable Field to be used for parking on a Friday evening. *Although ruts were evident at the entrance with the recent wet weather, it was confirmed that the field was available for summer parking only. The Chairman advised that as part of the planned development a hard-standing area was being created for the construction phase which could be retained; a future decision for the Council.* **Permission for use was agreed although WGS to be advised that the gate should be locked immediately after any event to prevent unauthorised incursions.**
- PC to apply for double yellow lines to be painted on those areas where there are safety/access concerns for the local community and/or other road users. **It was agreed that the installation of more double-yellow lines was urbanisation of a rural village and would have little effect without enforcement, as often noted opposite the Cricketers, and it was agreed that these would not go ahead. The crossroads did have double yellows which was the main area of concern. The no parking cones were effective when used.**
- WGCC to reinforce the need for responsible parking in the next edition of Wizzy News. *The Clerk confirmed that this was being done, which councillors noted with thanks.*

The Clerk displayed a photograph received from a resident which showed parking along Kirdford Road on Saturday morning, the resident was concerned that the Parish Council was permitting a dangerous situation. The no parking cones had not been used to create a passing space and traffic congestion was noted. **WGS to be advised to put out the cones for Saturday matches.**

- f. West Road Planters:  
The trial access restriction to the west road, leading to the Pavilion, to improve use, reduce speed and unauthorised parking had been a success, and members had agreed the specification for oak planters. The specification was provided to 4 carpenters and 2 quotations were received. The residents' spokesman appeared happy with the costs. **As the planters would be Parish Council property, it was agreed that the Parish Council would accept the quotation from Carpenter Two plus the cost of the troughs on the basis that the residents would cover this cost as well as plant and maintain the planters going forward.**
- g. Songhurst Meadow:  
Weekly cuts had been undertaken for June and would continue for July in the hope that shorter grass would deter dog fouling and make it more evident. The grass cutting contractor was monitoring growth and adjusting the frequency accordingly as he was slightly concerned that the grass was being impacted. He did not feel that the increased frequency had improved the dog fouling but the resident who was monitoring the situation had reported an improvement. **Members agreed that the increased frequency of cuts should continue for this year to continue the trial, acknowledging that the increased cost would either be vired from another budget or brought in from reserves.**
- h. Clerk's Update:
- School Road Watershed Application: Two quotations had now been received and the Clerk would chase the third. **To be reviewed by MW and the Clerk.**
  - Yellow Zig Zag Lines: WSCC had now confirmed that re-painting was their responsibility and the lines would be inspected.
  - Playground Repair: The gate had been replaced and the surface repairs started but stopped due to poor weather.
  - Speed Indicator Device: WSCC had approved a new site in Durbans Road between the Cricketers Arms and Songhurst Meadow targeting vehicles coming into the village. The pole and faded 30mph signs would be replaced.
  - Reminder: Questions & Answers with Andrew Griffith MP: Members were reminded that the Parish Council was hosting this evening on Thursday, 18<sup>th</sup> July with set up from 7.15 pm. The Chairman gave his apologies; SW agreed to preside.
  - August Newsletter: The articles previously requested had been included. The newsletter was reviewed and wording of the Songhurst Meadow survey confirmed.
  - August Fete: Receipt of the required documents were confirmed. Members help was offered.
  - Other matters to report since the publication of the agenda
    - Southern Water leaks: A leak in the ditch opposite The Gate House had been reported. The Three Crowns had also reported to the Clerk a possible sewerage leak in the pavement outside the public house and had been requested to report directly so that action could be monitored.
    - Spreading of Ashes on The Green: Members had agreed by email and confirmed support. The Clerk advised that she had provided some guidance relating to activity on The Green and wind conditions.
    - Spraying/Road Sweeping: The weather had unfortunately prevented this maintenance being undertaken. The Clerk was requested to see if a village contractor would be willing to obtain the necessary spraying licence.
    - Kirdford Road Pavements: Three quotations had now been obtained. **To be reviewed by MW and the Clerk.**



8. New Items for Discussion:

- a. Request to use The Green: WGS had submitted a request to hold RunWisborough on Sunday 8<sup>th</sup> June 2024. Arrangements would be like previous events. **Members were pleased to support the event. Agreement form to be issued.**
- b. Neighbourhood Plan Monitoring Report:  
**The report as tabled was approved for submission to CDC.**
- c. Ukrainian Flag:  
The Clerk reported that the flag has been taken from the flagpole. This could relate to post football excitement or comments that have recently appeared on Facebook about continuing to fly the flag; it was not the first time it had been removed. The Clerk had also received a telephone call from a resident, apparently representing several, who questioned why this flag was still being flown. It was acknowledged that families hosted in the village had appreciated the show of support and generosity shown to them. There was mixed feeling as to whether the flag should continue to be permanently flown and the Chairman voiced his disappointment that the village's support appeared 'time limited'. **It was agreed that Members should give further thought for a decision at the next meeting.**
- d. Councillors Emails:  
Having undertaken a data protection review, the Clerk identified that 5 councillor email addresses did not have additional security protection. **It was agreed that the extra protection should be obtained at an additional cost of £90 per year.**
- e. Drinking Water Supply:  
Information about Southern Water's proposal to recycle effluent and turn into drinking water in Hampshire, which could impact upon this area, had been circulated. As the consultation closed shortly and this was news to the Parish Council, it was felt that others would be in a better position to comment. **No response to be submitted.**

9. Correspondence:

A list detailing the correspondence and updates received since the last meeting was circulated and displayed. Members were reminded to request any information of interest if it had not been circulated.

<b>Correspondence – Details of emails and letters received.</b>
Sussex Nature Recovery Organisation – update on mapping survey, identification of priorities, public engagement and events. <b>It was noted that Dr Sutcliffe, Parishes Wildlife Group, was reviewing and would advise if action was required.</b>
Rural Services Network – The Rural Bulletin.
WSALC – new WSALC & ESALC newsletter – circulated.
Open Spaces Society – June newsletter.
Rural Services Network – The Rural Bulletin.
British Regional Transport Association – newsletter.
The Sussex Police & Crime Commissioner update.
South Downs National Park Authority – From 8 July to 16 September, undertaking an early participation stage on the Local Plan Review by inviting feedback on the scope of the review and how people would like to be involved in preparing the new Local Plan. Documents are available to view and comment on at: <a href="https://sdnpalocalplanreview.commonplace.is/">https://sdnpalocalplanreview.commonplace.is/</a> <b>Noted. Dr Sutcliffe was reviewing and would advise if any action was required.</b>

<p>Newpound Road resident – concerned about hedge growth and narrowing of lane. Safety related to school traffic and cars from village. Clerk responded with explanation to hedge cutting restrictions and her own observations – details provided. <b>Members supported this response.</b></p>
<p>Petworth Road Resident – copy of email sent to Cllr Janet Duncton regarding recent resurfacing. Disappointed that the whole section was not repaired as they experienced noise from trailers and lorries on the uneven surface.</p>
<p>Rural Services Network – The Rural Bulletin.</p>
<p>Village Parent – reporting near incident involving school crossing. Clerk responded to advise that this is of great concern to the Parish Council, and we have raised with the school recently having been made aware of the first incident. The school has suggested, in view of the current headteacher leaving, that we discuss with the incoming headteacher in the new academic year. Hopefully this discussion will provide the opportunity to review road safety around the school. <b>SW advised that an update article had been included in the newsletter; meeting with the school declined, new SID site, PCSO had offered school safety talks and would attend drop off/pick up in September and re-painting of zig zag lines at the front of the school requested. After some further discussion, in view of this second incident, it was agreed that SW would re-contact the school to arrange a meeting in September, copied to the Chair of Governors.</b></p>
<p>Resident – concerned about field barbed wire and that her dog was caught on the wire and is now scared. Clerk spoke to the landowner and provided explanation. Many dogs are walked on this path and this was the first time it had been mentioned. The fields are used for cattle and barbed wire must be used otherwise cattle would push through. If they were to get out, it could have severe consequences for motorists, other properties and the animal’s welfare. <b>Members supported this response.</b></p>
<p>Ron Bailey - writing to ask your Council to support our campaign to improve the safety of lithium batteries (used in e-bike and e-scooters) and their disposal. Let me begin by introducing myself. I am the researcher for Lord (Don) Foster (hence my email address), who has been campaigning on this issue in the House of Lords. I am also the parliamentary advisor to Electrical Safety First, a UK Charity dedicated to reducing the deaths and injuries caused by electricity. <b>No comments to be submitted.</b></p>
<p>Sussex Police &amp; Crime Commissioner Update – Immediate Justice, Support for Women in Custody.</p>
<p>Carters Way Resident – raising concerns about an impassable footpath – provided with WSCC reporting link. <b>Noted.</b></p>
<p>Loxwood Parish Council – Cyber Security presentation cancelled by the police due to illness; hopefully to be rescheduled in September – the Clerk publicised on Facebook and the website updated.</p>
<p>South Downs National Park Authority – July News – Biodiversity bouncing back, film trail, summer walks and competition.</p>
<p>Rural Services Network – The Rural Bulletin.</p>
<p>Carters Way Resident – raising concerns about an impassable footpath – provided with WSCC reporting link. <b>Noted. PD highlighted that Tillington had a footpath warden and further information about this role might be useful.</b></p>
<p>Kirdford Road resident in relation to Stable Field and requesting a meeting with the Parish Council to discuss planning matters. <b>The Clerk had responded to advise that the Parish Council would await further direction from the CDC Planning Department. The Chairman advised that he had read the questions and answers provided by CDC, and it appeared to be a vexatious complainant, a reference to paedophilia was totally inappropriate and whilst there might be sound points within the correspondence they were lost within apparent trivia.</b></p>



## 10. Planning

- a. New Applications: The following planning application was reviewed. Application details had been circulated in advance of the meeting and were also displayed:

Application No.	Application Details
WR/24/00856/LBC - Case Officer: Miruna Turland	Mr Christopher Wigley Zoar Chapel Petworth Road Wisborough Green West Sussex Renewal and replacement of 2 no. windows on rear (south) elevation. O.S. Grid Ref. 504771/125854 <u>No Objection</u>
WR/24/01214/DOC	Remmus, c/o ECE Planning Land at Stable Field, Kirdford Road Discharge of Condition 3 (CEMP) and 10 (footpath details) of planning permission WR/22/00618/FUL.  Members agreed that there was a significant material difference between the plans submitted for this application and the ones attached to the Decision Notice for WR/22/00618/FUL. The plans for which consent was granted were the subject of discussion and agreement between the landowner and the Parish Council.  The Parish Council: - contends that the inclusion of gates is not a 'discharge of conditions' but a 'material amendment'. - <u>objects</u> to the discharge of conditions and requests that this application is refused. - asks that should the applicant wish to retain the gates they are first addressed via an amendment to the original application before a discharge of conditions be considered.
WR/24/01329/DOC	Remmus, c/o ECE Planning Land at Stable Field, Kirdford Road Discharge of Condition 4 (site wide surface water drainage scheme) of planning permission WR/22/00618/FUL. <u>Not reviewed. Decision Notice to Permit noted.</u>

### c. Enforcement:

- Fishers Farm Park: It was noted that a new entrance on to Newpound Lane had been created along with the provision of two glamping pods. Details to be forwarded to CDC Enforcement.
- Shepherd's Hut, Durbans Road: It was still in situ. The Clerk was following up with CDC.
- Northlands Farm: No planning application had been received for the garage conversion. The Clerk was following up with CDC.

## 11. Finance:

- a. Bank Reconciliation: The Chairman confirmed that HT had checked and agreed the bank reconciliation for the Barclays Community and Reserve Accounts and the NatWest Current and Reserve Accounts for the month ending 30<sup>th</sup> June 2024.

b. Accounts for Payment:

The Clerk displayed the Payment List for July that was approved.

**Online payments for the Barclays Community Account**

Payment entered on 15<sup>th</sup> July 2024 unless stated otherwise.

Payee	Amount £	Description
West Sussex County Council	2,152.11	Clerk's salary and on costs for June
JWS Landscapes	584.50	Songhurst Meadow grass cutting for June & extra cuts
Mr T Stride	120.93	Songhurst Meadow verge cutting June
Wetton Cleaning Services	870.47	Monthly public toilet cleaning and water test for June
Association of Parish Councils Aviation Group	100.00	Annual subscription for full membership
Mulberry Local Authority Services	54.00	New councillor training for Mark Ogden Meade on 18 April 2024
Royal Mail Group Ltd	424.20	Annual PO Box & delivery charge
Ian F C Davies	1,384.50	Village maintenance items including new bench footrests, shed roof, playground gate
	<b>£5,690.71</b>	

**Direct Debit / Card Payments from the Barclays Community Account**

Date	Amount £	Payee	Description
21.06.24	8.44	IONOS	Auto Card – monthly website support
01.07.24	70.00	Chichester District Council	Direct Debit – Annual Premises License for the Green
02.07.24	33.48	Vodafone	Direct Debit – Monthly Village Hal Broadband
02.07.24	70.56	JRB Enterprises	Debit Card – dog waste bags (1600)
04.07.24	3.60	IONOS	Auto Card – monthly email contract
05.07.24	282.65	NEST	Direct Debit - Clerk's pension for June
08.07.24	206.50	NPOWER	Debit Card – public toilets electricity – Apr/May/June
11.07.24	97.84	Pickerz (DSVCS.co.uk)	Debit Card – 15 litter picking bag holder hoops
	<b>£773.07</b>		

**Payments to the Barclays Community Account**

Date	Amount £	Payee	Description
19.06.24	55.16	Allotment tenant	Deposit and rent
25.06.24	48.70	Allotment tenant	Deposit and rent
	<b>£103.86</b>		

**Payments to the Barclays Community Account**

Date	Amount £	From	To
15.07.24	5,000.00	Barclays Deposit Account	Barclays Community Account
	<b>£5,000.00</b>		

- c. Monthly Financial Statement: The statement was circulated in advance of the meeting and displayed. There were no further questions.

10.10 pm – the member of public left the meeting.

12. Other Reports:

a. The Green:

- Cricket Nets: It was not known if HT had spoken further with the Cricket Club about putting the nets away. SW had noted that they continued to be left out on occasion and was concerned at the safety implications. The Clerk reported that her request to move a picnic bench, sited on the youth surface, had been actioned. The cricket screen had been left near the crossroads after Sunday's event. **The Clerk to remind about the nets.**

b. Chichester District Association of Local Councils: PD and SW attended an interesting online meeting on 27<sup>th</sup> June. Discussion of note related to one council closing due to lack of councillors and another unable to recruit a clerk due to councillor behaviour. PD had raised Grampian Conditions, and it was agreed to make further enquiries.

c. Police Meeting: SW, the Clerk and the two new Neighbourhood Watch Village coordinators met with PCSO Nathan Ford on 11<sup>th</sup> July 2024. Items raised included low level anti-social behaviour which appeared to be on the increase in the village, the school parking issues and crossing incident and Neighbourhood Watch promotion.

d. Health & Safety:

There were no issues to report.

13. Any Other Matters to Report:

There were no further matters to report.

14. Date of Next Meeting:

- |                        |  |
|------------------------|--|
| Planning Committee     | - Tuesday 30 <sup>th</sup> July 2024 at 8.00 pm (only if required)     |
|                        | - Tuesday 20 <sup>th</sup> August 2024 at 8.00 pm (only if required)   |
|                        | - Tuesday 3 <sup>rd</sup> September 2024 at 8.00 pm (only if required) |
| Parish Council Meeting | - Tuesday 17 <sup>th</sup> September 2024 at 7.45 pm                   |

There being no further business, the meeting closed at 10.22 pm.

Signed by the Chairman: ..... Dated: .....