

To: All Members of the Parish Council

I hereby give notice that an Extra Parish Council Meeting will be held in the Committee Room at the Village Hall on **Tuesday 4<sup>th</sup> June 2024 at 7.45 pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: *Louise Davies*, Parish Council Clerk

Dated: 29<sup>th</sup> May 2024

## AGENDA

(The figure in brackets indicates the minutes allocated to the agenda item)

1. Apologies for Absence **(1)**
2. Declaration of interests by Members in matters on the Agenda for this meeting. To consider and agree any requests for Dispensation **(1)**
3. Minutes of the last Meeting: to approve the [Minutes](#) of the meeting held on Tuesday 21<sup>st</sup> May 2024 **(1)**
4. Public Questions: To receive, and act upon if considered necessary by Council, comments made by members of the public **(10)**
5. Report on on-going matters:
  - a. Pavilion – further to the discussion on 21<sup>st</sup> May to receive ownership details and to confirm the Parish Council’s position and response wording to Wisborough Green Sports (PD) **(20)**
  - b. Clerk’s Update: **(5)**
    - Songhurst Meadow – to report action in relation to public access
    - The Three Crowns – to report action in relation to use of the Green outside the garden
6. Planning **(5)**:
  - a. To discuss and ratify response for the following:

Application Number	Application Details
WR/24/00650/DOM - Case Officer: Miruna Turland	Mr And Mrs Homan-Russell Wisborough Park House Kirdford Road Wisborough Green Billingshurst Garden structure attached to existing pool house. O.S. Grid Ref. 504796/126309 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SAAH2GEROZU00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SAAH2GEROZU00</a>

7. Finance **(10)**:
  - a. Accounts for Payment - to receive details and agree payment
8. Other Reports **(5)**:
  - a. Health & Safety - any concerns to report (All)
9. Any Other Matters to Report (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)
10. Date of Next Meeting:  
Parish Council Meeting – Tuesday 18<sup>th</sup> June 2024 at 7.45 pm